

SHRI DHANWANTRY AYURVEDIC COLLEGE & HOSPITAL

Run By : SHRI DHANWANTRY EDUCATIONAL SOCIETY (REGD.)

SECTOR 46-B, CHANDIGARH

College : 0172-2631021, 5046200 Hospital 0172-5046000, 7710778822

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Affiliated with Shri Krishna AYUSH University Kurukshetra (Hry.)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Reference: IQAC Meeting held on 8th September 2025

Report Date: 5th November 2025

1. Internal Audit for NAAC, NABH & NABL Works

Resolutions Passed:

- Uniform formatting of academic documentation
- Improved indexing and digital backup of clinical records
- Updating laboratory calibration and maintenance registers
- Centralized compilation of committee minutes

Action Taken:

- Standardized templates for lesson plans, attendance registers, academic reports, and committee minutes were designed and circulated to all departments.
- Clinical departments initiated systematic indexing of patient records, and digital backup procedures were implemented with monthly verification.
- Laboratory in-charges updated calibration logs and maintenance registers; internal verification was conducted by the audit team.
- A centralized digital repository for committee minutes and institutional records has been created under IQAC supervision.

Status: Implemented and under continuous monitoring.

2. Implementation of Stakeholder Feedback

Resolutions Passed:

- Enhancement of clinical exposure for final-year students
- Conduct skill-based departmental workshops

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- Digitization of attendance and academic records
- Strengthening grievance redressal tracking

Action Taken:

- Additional clinical postings and case presentation sessions were scheduled for final-year students.
- Departments conducted skill-based workshops and hands-on training programs during September–October 2025.
- Digital attendance system implemented for faculty and students; academic records progressively digitized.
- Grievance redressal mechanism streamlined with proper documentation and tracking register maintained by the administrative office.

Status: Implemented; review scheduled in next IQAC meeting.

3. Faculty Training on Documentation & Record Maintenance

Resolutions Passed:

- Orientation on systematic documentation of academic, clinical, research, and extracurricular activities
- Circulation of standardized documentation formats

Action Taken:

- Orientation and follow-up departmental briefings conducted.
- IQAC circulated standardized formats for lesson plans, attendance sheets, departmental reports, research documentation, and minutes of meetings.
- Periodic review of records initiated to ensure compliance.

Status: Implemented and ongoing.

4. Preparation of Annual Quality Calendar (2025–26)

Resolution Passed:

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- Proposal approved for preparation of Annual Quality Calendar 2025–26

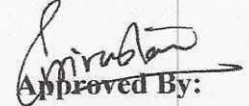
Action Taken:

- Annual Quality Calendar drafted incorporating academic audits, workshops, stakeholder meetings, and accreditation preparedness activities.
- Circulated to all departments for compliance and implementation from October 2025 onwards.

Status: Implemented.

Conclusion

All resolutions passed in the IQAC Meeting dated 8th September 2025 have been acted upon. Implementation measures have been initiated and are under continuous monitoring to ensure sustained compliance with NAAC, NABH, and NABL standards.


Approved By:

Dr. Sumit Srivastava
Chairman, IQAC