

SHRI DHANWANTRY AYURVEDIC COLLEGE & HOSPITAL

Run By : SHRI DHANWANTRY EDUCATIONAL SOCIETY (REGD.)

SECTOR 46-B, CHANDIGARH

College : 0172-2631021, 5046200 Hospital 0172-5046000, 7710778822

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Affiliated with Shri Krishna AYUSH University Kurukshetra (Hry.)

No. SDACH/2026/713

Date: 27/03/2026

CIRCULAR

To: Members of Hostel Monitoring Committee

Agenda: Meeting regarding Hostel related matters

Dear Members,

This is to inform you about the meeting regarding Hostel related matters scheduled for 28/03/2026 at 10:00 AM, to be held in the Conference room, SDACH, Chandigarh.

Kindly be present without fail.


Principal
Shri Dhanwantry Ayurvedic College
& Hospital, Sec. 46-B, Chandigarh

Minutes of Meeting (MoM)

Hostel Monitoring committee

Institution: Shri Dhanwantry Ayurvedic College and Hospital, Sec. 46-B, Chandigarh

Date: 28/03/2026

Time: 10:00 AM

Venue: Conference Room, SDACH, Chandigarh

Meeting Title: Hostel Monitoring Committee Meeting

Members Present: Members of Hostel Monitoring Committee

Sr. No.	Name	Designation / Role
1	Pandit Sudarshan Shastri	Chairperson
2	Dr. Ranjan Kumar Jha	Secretary – Boys Hostel
3	Dr. Amrit Malik	Secretary – Girls Hostel
4	Dr. Sapna Kaushish	Member
5	Dr. Rijin Mohan	Member
6	Dr. Meha Sharma (P.O.C.)	Member
7	Dr. Nazneen A Salam	Member — on leave —
8	Dr. Priyanka Choudhary	Member
9	Dr. Avtar Singh Chauhan	Member

Agenda:

1. Finalization of lunch area for hostel students
2. Coordination with Canteen Committee for food quality assessment
3. Updating data of New Hostel Committee on Official Email ID.
4. Upcoming Hostel Inspection duty roster

Discussion & Decisions:

1. Finalization of Lunch Area

- The committee discussed the need for a dedicated lunch space for hostel students.
- It was proposed to utilize the “**Basement section of the hospital building**”, specifically the “Old library hall area”.
- After reviewing feasibility, accessibility, and space availability, the committee “**approved and finalized**” this location for the hostel lunch area.
- Necessary arrangements such as seating, cleanliness, ventilation, and basic facilities were emphasized.

2. Food Quality Assessment Coordination

The committee highlighted the importance of maintaining proper food quality and hygiene standards.

It was decided to “coordinate with the **Canteen Monitoring Committee**” for a detailed assessment.

A joint inspection and review process will be scheduled in the "second week of April 2026".

3. Updating data of New Hostel Committee on Official Email ID.



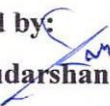
Data related to Hostel monitoring committee will be updated w.e.f. 27/02/2026.

4. Upcoming Hostel Inspection duty roster

Finalization of two members names for upcoming quarterly Girls Hostel Inspection was done.

Conclusion:

The meeting concluded with all members agreeing to the above decisions and emphasizing timely implementation.

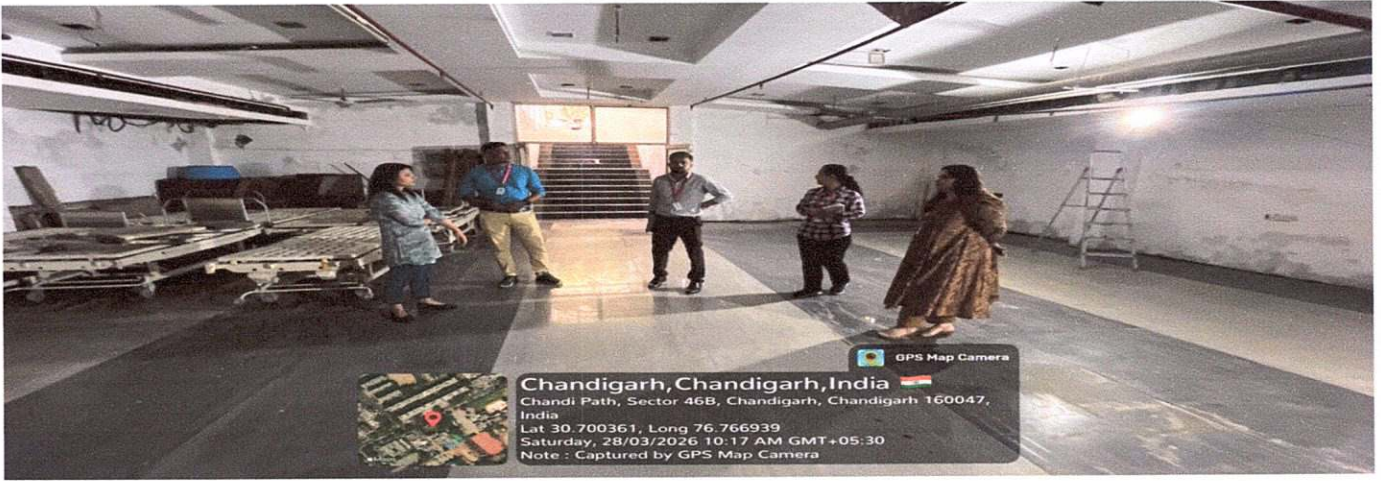
<p>Prepared by:  Dr. Meha Sharma Member, (P.O.C.), Hostel Monitoring Committee SDACH, Chandigarh 46-B, 160047</p>	<p>Reviewed by: Dr. Amrit Malik Secretary Girls Hostel Hostel Monitoring Committee  SDACH, Chandigarh 46-B, 160047</p>	<p>Approved by:  Pandit Sudarshan Shastri Chairperson Hostel Monitoring Committee SDACH, Chandigarh 46-B, 160047</p>
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Chandigarh, Chandigarh, India
Chandi Path, Sector 46B, Chandigarh, Chandigarh 160047,
India
Lat 30.699013, Long 76.767218
Saturday, 28/03/2026 10:11 AM GMT+05:30
Note: Captured by GPS Map Camera



Chandigarh, Chandigarh, India
Chandi Path, Sector 46B, Chandigarh, Chandigarh 160047,
India
Lat 30.700218, Long 76.767140
Saturday, 28/03/2026 10:16 AM GMT+05:30
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Chandigarh, Chandigarh, India
Chandi Path, Sector 46B, Chandigarh, Chandigarh 160047,
India
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Chandigarh, Chandigarh, India
Chandi Path, Sector 46B, Chandigarh, Chandigarh 160047,
India
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Saturday, 28/03/2026 10:11 AM GMT+05:30
Note: Captured by GPS Map Camera

Action Taken Report (ATR)
Hostel Monitoring committee

Institution: Shri Dhanwantry Ayurvedic College and Hospital, Sec. 46-B, Chandigarh

Meeting Date: 28/03/2026

Time: 10:00 AM

Venue: Conference Room, SDACH, Chandigarh

Status Date: 28/03/2026

Action Points & Status:

1. Finalization of Lunch Area

Action: Identification and approval of space for hostel lunch area

Decision Taken: Basement area of hospital building (old library hall) finalized

Status: Approval taken on 28/03/2026

Remarks: Area approved; further arrangements (furniture, sanitation, setup) to be initiated

2. Coordination for Food Quality Assessment

Action: Coordinate with Canteen Monitoring Committee

Planned Activity: Joint inspection and evaluation of food quality and hygiene

Timeline: 2nd week of April 2026

Status: Pending

Remarks: Scheduled on 8th April 2026 and communicated to both committees.

3. Updating data of New Hostel Committee on Official Email ID.

Action: Updating data on Official Email ID- hostel@sdach.ac.in

Planned Activity: Committee will ensure updating of documents on email for record keeping & safety.

Timeline: 2nd week of April 2026.

Status: Under Process.

Remarks: Data related to Hostel monitoring committee will be updated w.e.f. 27/02/2026.

4. Upcoming Hostel Inspection duty roster

Action: Finalizing name for Upcoming Hostel Inspection Duty

Planned Activity: Finalization of two members names for upcoming quarterly Girls Hostel Inspection was done.

Timeline: 1st- 15th May 2026.

Status: Under Process.

Remarks: Name of Members: Dr. Nazneen A Salam, Dr. Avtar Singh Chauhan (Tentatively)

Prepared by: Dr. Meha Sharma Member, (P.O.C.), Hostel Monitoring Committee SDACH, Chandigarh 46-B, 160047	Reviewed by: Dr. Amrit Malik Secretary Girls Hostel Hostel Monitoring Committee SDACH, Chandigarh 46-B, 160047	Approved by: Pandit Sudarshan Shastri Chairperson Hostel Monitoring Committee SDACH, Chandigarh 46-B, 160047
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