

MINUTES OF MEETING (MoM)

Institution: Shri Dhanwantry Ayurvedic College & Hospital (SDACH), Chandigarh

Committee: Hostel Monitoring Committee (HMC)

Date: 10 February 2026

Time: 1:30 PM – 2:00PM

Venue: Conference Room, SDACH

1. Attendance

- **Members:**

Dr. Amrit Malik (Secretary – Girls Hostel) *Amrit*

Dr. Meha Sharma (P.O.C.) *Mha*

Dr. Priyanka Chaudhary (Member) *Priyanka*

- **Student Representatives:** All Batch Coordinators (BAMS/MD).

2. Agenda Points & Discussion

- **2.1 Review of Visitation Report (31/12/2025):** The P.O.C. presented the findings from the previous inspection, specifically focusing on hygiene lapses (dirty dishes in rooms, sink blockages) and behavioural concerns.
- **2.2 Discipline & Environment:** Student coordinators confirmed that the inter-batch communication has improved. The "Senior-Junior" gap has been bridged through the counselling sessions conducted post-inspection.
- **2.3 Resolution of Facilities Issues:**
 - **Laundry:** Coordinators noted that the 3–4day delay in the washing cycle has been addressed, and the service timeline is now normalized.
 - **Sanitation:** Students confirmed that sink blockages and improper disposal of sanitary waste have decreased significantly due to strict adherence to the new hygiene warnings.
- **2.4 Mess Quality Audit:** Discussion was held on the rubbery texture of chapatis and oily daal reported earlier. Coordinators stated that the flour quality has improved (removal of excessive maida) and the spices/oil levels are now satisfactory.
- **2.5 Final Assessment:** All batch coordinators unanimously agreed that no fresh grievances have been reported and the residents are satisfied with the current redressal of the previous issues.

3. Resolutions

- The committee officially closed the pending points from the 31/12/2025 report.
- It was resolved to conduct a surprise night visit in the next quarter to ensure sustained hygiene.

Prepared by:

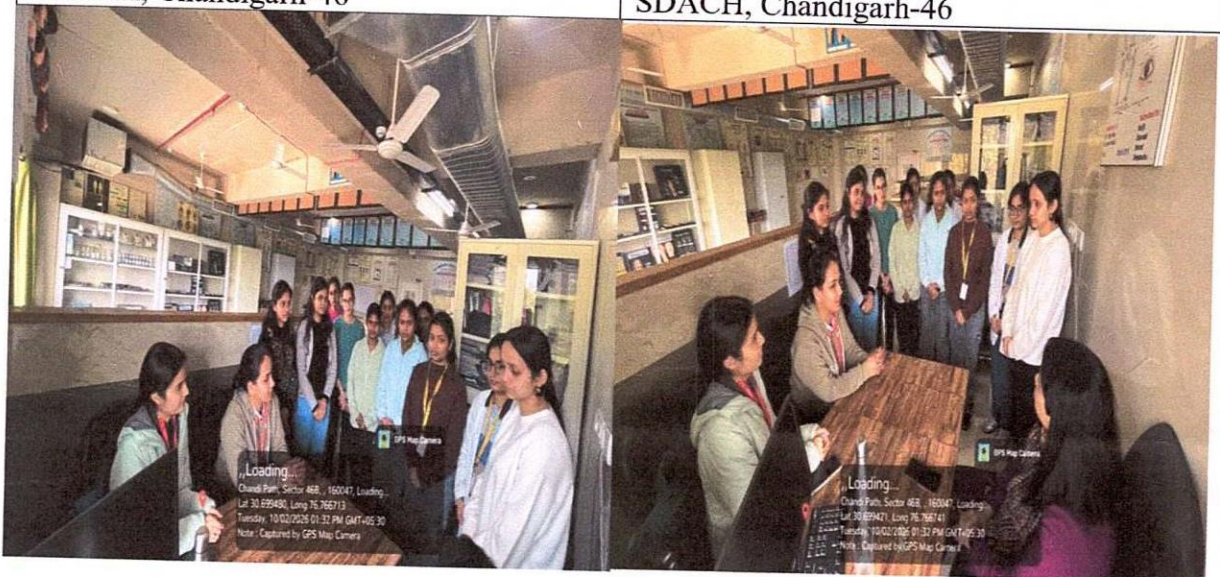
Dr. Meha Sharma
Member (P.O.C.),
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SDACH, Chandigarh-46

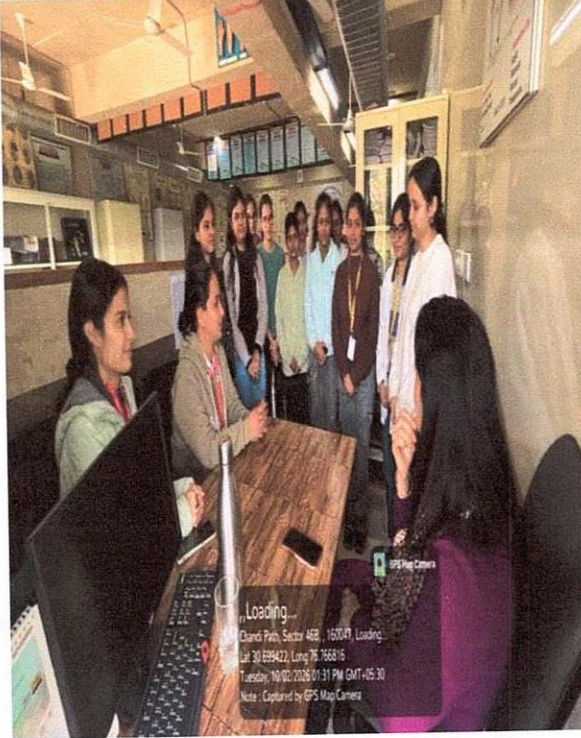
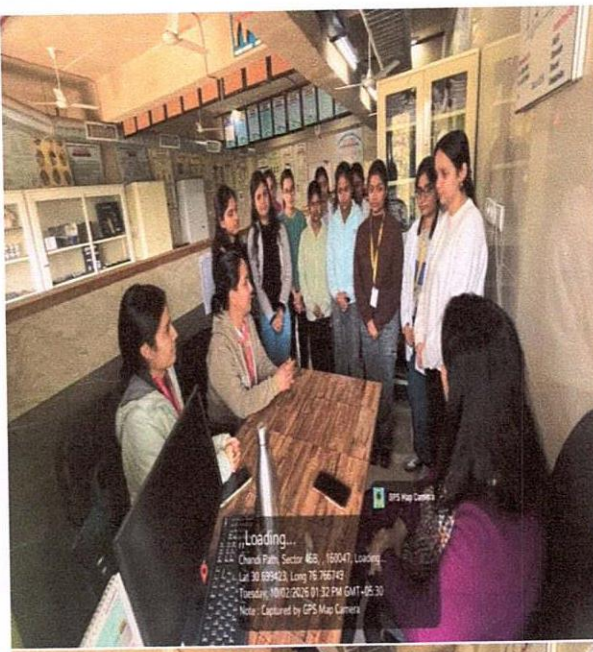
Reviewed By:

Dr. Amrit Malik
Secretary – Girls Hostel
Hostel Monitoring Committee
SDACH, Chandigarh-46

Approved By:

Pandit Sudarshan Shastri
Chairperson
Hostel Monitoring Committee
SDACH, Chandigarh-46





ACTION TAKEN REPORT (ATR)

Institution: Shri Dhanwantry Ayurvedic College & Hospital (SDACH), Chandigarh

Committee: Hostel Monitoring Committee (HMC)


Review Date: 10 February 2026

Time: 1:30 PM – 2:15 PM

Venue: Conference Room, SDACH

Sr.	Identified Issue (Dec 2025)	Corrective Action Taken	Outcome (Verified Feb 2026)	Status
1	Senior–Junior Behaviour	On-spot counselling and strict instructions issued to residents.	Coordinators confirmed cordial behaviour and mutual respect.	Closed
2	Hygiene & Blockages	Warning issued against keeping dishes in rooms and improper waste disposal.	Sink blockages resolved; rooms found clean during follow-up.	Closed
3	Laundry Delays	Matter escalated to Hostel Management; cycle efficiency optimized.	TAT (Turnaround Time) reduced from 4 days to 24-48 hours.	Closed
4	Food Quality (Maida/Oil)	Mess staff instructed to use pure wheat flour and reduce oil/spice levels.	Students satisfied with improved texture and taste of meals.	Closed
5	General Welfare	Discussion with Batch Coordinators.	Unanimous agreement on resident satisfaction.	Closed

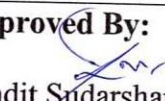
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