

SHRI DHANWANTRY AYURVEDIC COLLEGE & HOSPITAL



Run By : SHRI DHANWANTRY EDUCATIONAL SOCIETY (REGD.)

SECTOR 46-B, CHANDIGARH

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Affiliated with Shri Krishna AYUSH University Kurukshetra (Hry.)

No. SDACH/2026/519

Date:14/03/2026

CIRCULAR


To: Members of Hostel Monitoring Committee

Subject: Meeting regarding Hostel Monitoring Committee.

Dear Members,

This is to inform you about the meeting regarding Hostel Monitoring Committee scheduled for 16/03/2026 at 02:30 PM, to be held at Conference room, SDACH, Chandigarh.

Kindly be present without fail.


Principal
Shri Dhanwantry Ayurvedic College
& Hospital, Sec. 46-B, Chandigarh

SHRI DHANWANTRY AYURVEDIC COLLEGE & HOSPITAL

Sector 46-B, Chandigarh

List of Institutional Committees w.e.f. 27/02/2026

Members of Hostel Monitoring Committee

Sr. No.	Designation	Name
1	Chairperson	Pandit Sudarshan Shastri
2	Secretary for Boys Hostel	Dr. Ranjan Kumar Jha
3	Secretary for Girls Hostel	Dr. Amrit Malik
4	Member	Dr. Sapna Kaushish
5	Member	Dr. Rijin Mohan
6	Member	Dr. Meha Sharma (P.O.C.)
7	Member	Dr. Nazneen A Salam
8	Member	Dr. Priyanka Choudhary
9	Member	Dr. Avtar Singh Chauhan

MINUTES OF MEETING (MoM)

Hostel Monitoring Committee

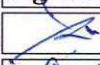


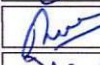
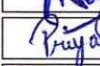

Institution: Shri Dhanwantry Ayurvedic College & Hospital (SDACH), Chandigarh

Date: 16 March 2026

Time: 2:30 PM

Venue: Conference Room, SDACH, Chandigarh

1. Attendance

Sr. No.	Name	Designation	Signature
1	Pandit Sudarshan Shastri	Chairperson	
2	Dr. Ranjan Kumar Jha	Secretary – Boys Hostel	
3	Dr. Amrit Malik	Secretary – Girls Hostel	
4	Dr. Sapna Kaushish	Member	
5	Dr. Rijin Mohan	Member	
6	Dr. Meha Sharma (P.O.C.)	Member	
7	Dr. Nazneen A Salam	Member	
8	Dr. Priyanka Choudhary	Member	
9	Dr. Avtar Singh Chauhan	Member	

2. Agenda Points & Discussion

- **2.1 Administrative Confirmation:** The committee composition as per the official order dated 27/02/2026 was formally adopted.

- **2.2 Girls' Hostel Grievances (Presented to Members – Girls Hostel):**

As per the Hostel inspection visit done on 12/03/2026 (7:15 pm- 9:15 pm) by Hostel Committee members, following issues were presented by Girls hostel students.

- **Fee Adjustment:** Students raised concerns regarding fee calculations during vacations. It was suggested that the College must send an official "Vacation Notice" to Hostel Authorities in advance to prevent billing disputes.
- **Laundry Services:** Complaints regarding a 100/- INR per cycle charge and delayed washing were discussed.
- **Food & Mess:** Issues were noted regarding the dilution (water mixing) of milk and tea. Students requested curd (morning) and milk (night).
- **Infrastructure:** Night-time water shortage and drainage clogging at the water cooler were reported.
- **Sanitation:** Cleaning is currently irregular (alternate days/areas) with no balcony cleaning.

- **2.3 Campus Logistics:** Discussion held on finalizing a **permanent site for lunch placement** at the College Campus to avoid daily shifting due to changing class/exam schedules.

3. Decisions & Resolutions

- The Secretary (Girls Hostel) and Warden are to immediately implement a more rigorous cleaning schedule.
- Official communication protocols for vacation notices are to be established between the College and Hostel.
- The demand for curd and milk (night) is referred to higher authorities for financial approval.
- The Chairperson will be consulted for the finalization of the College lunch site.

Prepared by:

Dr. Meha Sharma
Member (P.O.C.),
Hostel Monitoring Committee
SDACH, Chandigarh-46

Reviewed By:

Dr. Amrit Malik
Secretary – Girls Hostel
Hostel Monitoring Committee
SDACH, Chandigarh-46

Approved By:

Pandit Sudarshan Shastri
Chairperson
Hostel Monitoring Committee
SDACH, Chandigarh-46



ACTION TAKEN REPORT (ATR)

Hostel Monitoring Committee

Institution: Shri Dhanwantry Ayurvedic College & Hospital (SDACH), Chandigarh

Meeting Date: 16 March 2026

Time: 2:30 PM

Venue: Conference Room, SDACH, Chandigarh

Status Date: 16 March 2026

Sr.	Issue / Decision	Action Taken	Responsibility	Status
1	Committee Updation	The committee composition as per the official order dated 27/02/2026 was formally adopted.	Administrative office	Completed
2	Fees & Vacation Notice	Warden instructed to resolve current adjustments. Future "Prior Vacation Notices" to be issued officially by College Admin.	Secretary (Girls) / Admin	In Progress
3	Laundry Services	Warden coordinated with the laundry provider; timely wash cycles ensured and charges clarified.	Hostel Warden	Resolved
4	Food Quality & Menu	Instructions issued to Mess staff to improve tea/milk thickness. Request for curd/night milk sent for authority approval.	P.O.C. / Warden	Partially Resolved
5	Water Cooler & Drainage	Plumbing repair conducted; drainage outlet cleared. Water storage tank levels monitored for night supply.	Warden	Completed
6	Hostel Cleansing	Cleaning frequency increased. Balcony cleaning added to the roster. P.O.C. verified the improvement.	Warden / P.O.C.	Completed
7	College Lunch Site	Matter placed before the Chairperson for final site selection to streamline daily logistics.	Chairperson / HMC	Pending Approval

Prepared by:

Dr. Meha Sharma
Member (P.O.C.),
Hostel Monitoring Committee
SDACH, Chandigarh-46

Reviewed By:

Dr. Amrit Malik
Secretary – Girls Hostel
Hostel Monitoring Committee
SDACH, Chandigarh-46

Approved By:

Pandit Sudarshan Shastri
Chairperson
Hostel Monitoring Committee
SDACH, Chandigarh-46

